

**MINUTES OF A CIVIL SERVICE BOARD SPECIAL MEETING HELD
NOVEMBER 26, 2024**

The St. Tammany Fire District No.3 Civil Service Board met in special session at 4:00 p.m. November 26, 2024, at the Administrative Building located at 27690 Main St. Lacombe, LA.

Call to Order:

Roll call: Mike Ricks, and Michael Guillot were present. Samantha Osbon was absent.

APPROVE MINUTES

Mr. Ricks made a motion to approve the minutes from August 6, 2024. Mr. Guillot seconded. A vote was taken.

Motion carried.

PAF

PAF's were submitted to the Board as follows:

Probational – Albrektsen, Jr.
Confirmation (FF)– Pereira
Retirement – Sicard
Provisional – Jacob
Provisional – Geissler
Provisional – Guillot
Probational – Jacob
Probational – J. Johnson
Confirmation (Capt.)– Stiehl

Mr. Ricks made a motion to approve the PAF's above. Mr. Guillot seconded. No further discussion. A vote was taken.

Motion carried.

Seniority List

The seniority list was submitted to the Board. The only changes were the removal of Sicard and the addition of Pereira.

Call for Chief exam

The Board of Commissioners called for the Chief exam at their November 13, 2024 meeting. The Civil Service Board is officially calling for and contacting OSE for the Fire Chief exam. Mr. Guillot made a motion to approve. Mr. Ricks seconded. No further discussion. A vote was taken.

Motion carried.

2025 regular meeting schedule

The following dates were submitted and approved for the 2025 regular meeting schedule for the Civil Service Board.

February 5, 2025

May 7, 2025

August 28, 2025

November 20, 2025

Mr. Ricks made a motion to approve the above dates. Mr. Guillot seconded. A vote was taken.

Motion carried.

ADJOURNMENT

Mr. Ricks made a motion to adjourn. Mr. Guillot seconded. A vote was taken.

Meeting was adjourned at 4:11p.m.

Minutes submitted by

Theresa McCarthy, Secretary

Approved by the board

approved February 5, 2025