



Patrick Sicard  
Fire Chief

## St. Tammany Parish Fire Protection District # 3

P.O. Box 849

Lacombe, Louisiana 70445-0847

(985) 882-5977 Office (985) 882-6664 Fax

[admin@stfd3.com](mailto:admin@stfd3.com)

# NOTICE OF PUBLIC MEETING

## Regular Meeting of the Board of Commissioners

A regular public meeting of the Board of Commissioners will be held as follows:

DATE: February 14, 2024

TIME: 6:00 PM

PLACE OF MEETING:

27690 Main Street

LACOMBE, LA 70445

### AGENDA

Call to Order

Roll Call:

Oath of Office

Election of Officers

Chairman

Vice Chairman

Secretary

Treasurer

A. 2024-001: BOC Resolution (BOC Election of Officers)

Approval of Minutes:

Minutes of January 10, 2024

Treasurers' Report:

Financial Reports: Bank Statements

Balance Sheet

Revenue and Disbursements Budget Performance

Statement of Cash Flows

Profit and Loss Budget Overview

Chief's Report:

1) YTD Incidents

2) Monthly Incidents

3) Sale of the old Unit – 32

4) Upgrades to St. 31

Assistant Chief's Report:

1) New Software update

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New Business:

- 1) New apparatus purchase process (D. Hall)
- 2) Ambulance Billing (D. Hall)
- 3) Establish of District Chief (D. Hall)
- 4) Recruitment of Firemen (M. Arsenaux)
- 5) Administration building repairs and upgrades (D. Hall)

PMI report:

1. Human Resource
  - B. 2024-002: BOC Resolution (Professional Services Vote of Confidence)
  - C. 2024-003: BOC Resolution (Professional Services Vote of Confidence – Legal Services)
  - D. 2024-004: BOC Resolutions (Approve 2024 Funding of Bond “Debt” Payment)
  - E. General Comments
    - No LLA 2023 Amended Budget Requirement as Total Receipts were in excess of 100% (106.48%) and total disbursements did not exceed 105% (100.35%)
2. VFIS & LWCC (Commercial Insurance) – Preparing VFIS 2024 Renewal Questionnaire for Release.
3. Payroll Administration
4. Financial Reports

Legal: None

Adjournment:

Patrick F. Sicard, Fire Chief  
St. Tammany Parish Fire Dist. No. 3  
27690 Main Street, Lacombe, LA 70445  
(985) 882-5977

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Administrative Staff at (985) 882-5977 describing the assistance that is necessary.

**POSTED ON February 12, 2024 @ 3:30pm due to Tuesday holiday**